

Appendix III

HKFYG Building Rates of Hire

Floor	Function Room	Max. Capacity	Area (sq. ft.)	Charitable Organisations ① / Aided School/ Government Department		Others	
				Hourly Rate		Hourly Rate	
				Peak	Non-Peak	Peak	Non-peak
7/F – Room 701	HKFYG Theatre	92★	915	\$470	\$410	\$680	\$590
8/F – Room 801	HKFYG Meeting Room	72★	710	\$410	\$310	\$610	\$490
8/F	HKFYG Multi-function Hall II (Hired with Auditorium in same time slot only)	100★	1,400	\$410	\$310	\$610	\$490
9/F	HKFYG Auditorium	434★	4,230	\$1,900	\$1,470	\$2,550	\$2,130
10/F	HKFYG Meeting Room Room 1001-1003	200★	2,430	\$1,160	\$940	\$1,700	\$1,450
	Room 1001	50★	580	\$360	\$280	\$470	\$410
	Room 1002	75★	870	\$470	\$370	\$670	\$570
	Room 1003	75★	870	\$470	\$370	\$670	\$570
19/F	Meeting Rooms						
	Room 1902	16◇	365	\$245	\$190	\$375	\$290
	Room 1903	12◇	270	\$200	\$160	\$300	\$235
	Room 1904	25★	405	\$245	\$190	\$375	\$290
	Room 1905	25★	365	\$245	\$190	\$375	\$290
24/F – Room 2401	HKFYG Board Room	30◇	1,020	\$530	\$410	\$670	\$530
25/F	HKFYG Multi-function Hall I	150★	2,430	\$1,250	\$980	\$1,780	\$1,530

Remarks

The minimum hiring period is 2 hours

- ★ capacity is based on theatre setting
 ◇ capacity is based on meeting setting
 ① Charitable Institutions and Trust Registration Certificate issued by the Inland Revenue Department under Section 88 of the Inland Revenue Ordinance.
 - A flat rate of \$120 per hour for meeting rooms on 19/F applies to all NGO tenants of The HKFYG Building.
 - Hire charges include:
 - HKFYG Auditorium – 3 tables/10 chairs, 3 wired or wireless microphones, 1 podium
 - HKFYG Theatre – 2 tables/4 chairs, 2 wireless microphones, 1 podium
 - HKFYG Multi-function Hall I (25/F)* – For conference: 2 tables/150 chairs (theatre); or 40 tables/120 chairs (classroom), 2 wireless microphones, 1 podium;
 - HKFYG Multi-function Hall II (8/F)* – 10 tables/50 chairs
 - HKFYG Meeting Room 801* – 2 tables/72 chairs (theatre); or 23 tables/46 chairs (classroom), 2 wireless microphones, 1 podium
 - HKFYG Meeting Room 1001* – 2 tables/50 chairs (theatre); or 14 tables/28 chairs (classroom), 2 wireless microphones, 1 podium
 - HKFYG Meeting Room 1002 or 1003* – 2 tables/75 chairs (theatre); or 24 tables/48 chairs (classroom), 2 wireless microphones, 1 podium
 - Meeting Rooms 1902-1905 – 1902, 1903 - tables and chairs as stated;
1904, 1905 – 1 table and 25 tablet chairs
- Notes: Table size: 2 ft (W) x6 ft (L) x30 inches(H)/ 2 ft (W) x 5 ft (L) x30 inches(H) (Arrangement is based on availability and specific requests cannot be guaranteed.)
 *Tables and chairs are in limited stock and provided on a first-come-first-served basis.

- One in-house technician is included in the room rate when the Auditorium are used.
(April 2026)

Appendix IV

HKFYG Building Facility & Service Charges

	Hourly Rate (HK\$)	Per Session (4-hours) (HK\$)
Technical support (One Technician)	\$400	\$1,500
LED Video Wall (approx. 7.4 m X 4.0m) for Auditorium*	\$1,400	\$4,500
LED Video Wall (approx. 4.2 m X 2.3m) for 25/F*	\$900	\$3,200
10,000 lumens LCD Projector/Electronic Screen for Auditorium	\$200	\$650
LCD Projector	\$130	\$400
LCD Projector (Meeting Rooms 1902-1905, 801)	\$110	\$340
Wired or wireless microphone (with or without stand)	\$30	\$110
Computer Notebook	\$110	\$340
Spotlight (for Auditorium, Multi-function Hall I)	\$360 per use	
43" Smart LED Television with Stand	\$360 per use	
65" UHD LED TV (for Multi-function Hall II Only)	\$480 per use	
Wireless Belt-pack Microphone	\$220 per use	
White Board with 2 Pens	\$60 per use	
Flip Chart with 2 Pens and 20 Pieces of Paper	\$60 per use	
Laser Pointer	\$30 per piece	
Additional Table	\$20 per table	
Additional Chair	\$10 per chair	
1 Coffee Table and 2 Armchairs	\$320 per set	
Armchair	\$160 per chair/\$280 per 2 chairs	
Bar Table	\$110 per table	
Bar Chair	\$80 per chair	
Coffee Table	\$50 per table	
Table Skirting	\$50 per piece	
Artificial Floral Arrangement	\$30 per piece	
Water Dispenser & 2 Bottles of 5-Gallon Distilled Water	\$160 per use	
Additional Bottle of 5-Gallon Distilled Water	\$50 per bottle	
Obligatory Catering Surcharge	\$420 per function	
Obligatory Catering Waste Disposal Fee	\$320 (MFHII on 8/F) / \$210 (MFHI on 25/F; Room 801)	
Live Broadcast Service (From Auditorium to Room 801 and Theatre)	\$340 per use	
Broadband Internet Service	\$120 per Computer Notebook	

The above items are in limited stock and provided on a first-come-first-served basis.

* All equipment rental time must be consistent with the venue rental time.

The resolution of the LED Video Wall for Auditorium is 2,496 x 1,344 and 25/F is 2,668 x 1,512 respectively.

(June 2026)